

**Village of Indian Head Park
201 Acacia Drive
Indian Head Park, IL 60525**

**MEETING MINUTES
BOARD OF TRUSTEES**

“Pursuant to 5 ILCS 120/2.06 (3) minutes of public meetings shall include, but need not be limited to: a general description of all matters proposed, discussed, or decided, and a record of votes taken.”

**Thursday, January 13, 2011
7:30 P.M.**

★ CALL TO ORDER - MAYOR RICHARD ANDREWS

The regular scheduled meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, January 13, 2011 at the Municipal Facility, 201 Acacia Drive, and was called to order at 7:30 p.m. by Mayor Richard Andrews. Village Clerk Joseph Consolo called the roll as follows:

★ ROLL CALL: JOSEPH CONSOLO, VILLAGE CLERK

PRESENT (AND CONSTITUTING A QUORUM):

Mayor Richard Andrews
Trustee Debbie Anselmo
Trustee Brian T. Bailey
Trustee Anne Bermier
Trustee Carol Coleman
Trustee Norman L. Schnauffer
Trustee Matthew P. Walsh II

ALSO PRESENT:

Frank Alonzo, Chief of Police/Administration
Steve Busa, Treasurer
Joseph V. Consolo, Village Clerk
Richard Ramello, Counsel, Storino, Ramello & Durkin
Edward Santen, Water/Public Works Superintendent

★ PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Richard Andrews and the Board of Trustees led the audience in reciting the Pledge of Allegiance to the Flag: *“I Pledge Allegiance to the Flag of the United States of America and to the republic for which it stands, one nation under God indivisible with liberty and justice for all”*.

★ MAYOR'S REPORT

Mayor Andrews stated that a tragic shooting happened recently in Arizona and many innocent bystanders were injured and some lost their lives. He asked for a moment of silence and prayers in honor of those who were wounded and also to those that lost their lives.

Mayor Andrews stated that the 2010 final official demographic statistics have not yet been provided by the U.S. Census Bureau. He thanked all residents who participated in the census process to be counted in the population statistics for Indian Head Park. Mayor Andrews also mentioned that the Illinois State General Assembly recently enacted a change in the State income tax.

Mayor Andrews noted that the LaGrange Community Nutrition Network & Senior Services Association, a non-profit organization which is dedicated to fulfilling the needs of seniors, has introduced a new program. He further noted the organization can provide nutritious home delivered meals to seniors who are in need. For further details regarding the program available to seniors, please contact the Community Nutrition Network and Senior Services Association in LaGrange at (708) 547-5600, extension 303.

Mayor Andrews stated that two items are listed on the Consent Agenda for Board approval. The reappointment of Thomas Reynolds as Chairman to the Fire and Police Commission and the appointment of Robert Tantillo as Commissioner to the Planning and Zoning Commission. Mayor Andrews stated that Tom Reynolds has served as Chairman of the Fire and Police Commission for many years and has done a fine job. He noted that Robert Tantillo lives in Ashbrook, he has been a resident of the Village since the year 2000 and he is well qualified to serve on the Planning and Zoning Commission. Mayor Andrews stated that Mike Lopez, from Ashbrook, previously served on the Planning and Zoning Commission and he stepped down due to his work schedule. He added that Robert Tantillo will be appointed to serve as Commissioner on the Planning and Zoning Commission to fill that term.

★ CONSENT AGENDA

Appointment of Robert Tantillo as Commissioner to the Planning and Zoning Commission for the term ending January 13, 2012.

Appointment of Thomas Reynolds as Chairman of the Fire and Police Commission for the term ending January 14, 2014.

Trustee Walsh moved, seconded by Trustee Bailey, to approve the consent agenda, as presented. Carried by unanimous voice vote (6/0/0).

★ **FINANCIAL REPORT - TREASURER STEVE BUSA**

Approval of Financial Report for the month ending November 30, 2010

Approval of Financial Report for the month ending December 31, 2010

Treasurer Busa presented the financial report for the months ending November 30, 2010 and December 31, 2010. For the month of November, he noted: (1) total revenues were \$80,454.73; (2) expenditures were \$235,944.07 and; (3) total fund balances in all accounts at the end of November were \$430,327.13. For the month of December, he noted (1) total revenues were \$424,050.33; (2) expenditures were \$280,975.92 and; (3) total fund balances in all accounts at the end of December were \$592,117.52.

Treasurer Busa noted that most of the revenue received in December was from the Village's portion of real estate taxes that were collected. He also noted that in November, the Village had a debt service payment that was due in that month for a 1997 Road Bond and next year the road bond payments will end.

Trustee Schnaufer moved, seconded by Trustee Bermier, to approve the financial report for the months ending November 30, 2010 and December 31, 2010 as presented by Treasurer Busa. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnaufer, Walsh

Nays: None

Absent: None

★ **APPROVAL OF BOARD MEETING MINUTES**

Minutes of the Regular Board Meeting - December 9, 2010

After review of Board meeting minutes, Trustee Coleman moved, seconded by Trustee Anselmo, to approve the December 9, 2010 regular Board meeting minutes, as presented. Carried by unanimous voice vote (6/0/0).

★ **AGENDA ITEMS**

1. *Discussion Regarding Reinstatement of the Leaf Program for 2011 (Mayor Andrews)*

Mayor Andrews stated last year the Board regretted having to cut the leaf program from the budget due to finances. He further stated that possibly the program could be reinstated if there are alternate sources of private funding that could help off-set the costs of the leaf program. Mayor Andrews suggested that possibly private companies may wish to pay for magnetic advertising on the Public Works Department vehicles during the leaf pick-up program to help pay for the program.

Trustee Bermier noted that there are some communities as well as the City of Chicago that have advertising on their municipal trucks year round. Mayor Andrews asked the Board if there are any concerns with using municipal property to allow for advertising on the vehicles. Trustee Coleman stated she has no objections if the advertising is allowed legally on the trucks as a non-home community. Counsel Ramello stated that advertising on vehicles is a very common practice. He noted that Metra, the CTA, and other municipal organizations allow advertising on their vehicles.

Trustee Walsh suggested that maybe paid advertising could be displayed on the Village's Website or the Village's cable access channel. He noted that a small amount of revenue would be generated from private advertising on trucks and that will not be enough revenue to fund the leaf program.

2. *Discussion Regarding Indian Head Park Website Modernization (Mayor Andrews and Trustee Bailey)*

Mayor Andrews stated that when he became Mayor the Village's Website was updated and new information has been added to the site periodically to be consistent with Websites of other communities. Mayor Andrews also noted that Administration has been working on getting the Village code in an electronic format in-house so various titles can be posted on the Website. Mayor Andrews stated that in addition to updating the Village Website, new computer equipment is needed, the existing equipment is at least six years old and the purchase of new computer equipment was deferred again due to the lack of funding in the budget.

Mayor Andrews stated that he would like to look at the possibility of using paid advertising on the Village's Website or the cable access channel to help pay for modernization of the Website. He noted that Comcast has a limited audience and is the only provider in the Village that runs a community channel to those that subscribe to that service. Mayor Andrews stated that the Village's Comprehensive Plan and Indian Head Park Zoning Map was added to the site. ***Title 17, Zoning***, of the Municipal Code will also be added to the Website as well as other titles of the code when they are available for posting.

Trustee Walsh inquired if there is a number tally on the people who have visited the Village's Website. Trustee Bailey stated there is currently no display on the site on the number of people who have visited the Village's site, equipment updates are needed and possibly some design changes of the site could be made. Mayor Andrews stated that Smoke Signals has many paid advertisements as well as a new flier insert from a private organization in the current issue. He noted that paid advertisements help to defray the cost of the publication. Mayor Andrews stated that possibly there are some alternate sources to help raise money to pay for expenses.

Trustee Bailey asked if there is someone in-house that can make design changes to the Website or will the Village have to research other options.

Mayor Andrews stated that Dave Brink has been maintaining the Village Website since it was launched and some of the limitation with the Website is equipment that is needed to be updated. Trustee Walsh stated that possibly some other Villages could be contacted to determine how much revenue can be raised through advertising. Mayor Andrews asked Trustee Bailey and Trustee Walsh to research possible Village Website enhancements. Trustee Bermier mentioned there was an article in the newspaper that Western Springs was planning to update their Website.

★ QUESTIONS AND/OR COMMENTS FROM THE AUDIENCE BY INDIAN HEAD PARK RESIDENTS ONLY

Jim Grady, 6492 Sioux Trail, stated that the Indian Head Park Police union contract is due to expire in April. He asked about the process for a new contract to be reviewed and how a contract is negotiated. Mayor Andrews pointed out that the Board is not directly involved in the contract negotiations. Counsel Ramello stated contract negotiations are opened by one side or the other requesting that negotiations commence for the renegotiation of a new labor contract agreement. He noted that the Village has received a request from a representative of the police union to begin negotiations. Counsel Ramello stated the police union will be represented, counsel representing the Village will also be present during the contract negotiations and Chief Alonzo will also attend those meetings.

Counsel Ramello stated that a representative from the police union will usually present a contact proposal for new terms then negotiations begin between the two parties based on the various issues. He noted that there may be a tentative agreement that is reached and those issues are taken back to the police union membership and similarly the Board will review those contract terms until both sides agree. Mr. Grady asked Frank Alonzo as Administrator/Chief of Police to exclude himself in participating in the negotiations because he is a member of the union and serves on both sides of the negotiation process. Mayor Andrews stated that Chief Alonzo is not a member of the union, that he is management. Counsel Ramello stated there is no conflict with Chief Alonzo attending the negotiation meetings as Chief of Police and Administrator. Chief Alonzo stated that he is not a member of any union.

Mr. Grady asked if the police union contract is available under the Freedom of Information Act. Counsel Ramello stated that once the final agreement is signed it becomes a public document and is available under the Freedom of Information Act. Mr. Grady stated that the police contract is about 50% to 60% of the Village's budget and many Villages have cut back on the size of the police force through layoffs due to financial situations.

Mayor Andrews stated that collective bargaining contract negotiations are between the parties and their representatives and the Board will take action at a Board meeting when negotiations are concluded and a tentative a contract is reached. He added there is no hearing regarding input from the audience during contract negotiations and Village Counsel will work as the Village's Representative during police contract negotiations.

Counsel Ramello stated that labor contract negotiations are exempt by State Statute from the public forum.

Mr. Grady asked if the Village has an audit committee that is independent from the management structure. Mayor Andrews stated that the Village Board and personnel meet with the Village's auditing firm each year to review the Village finances but there is no separate audit committee.

EXECUTIVE SESSION

Trustee Walsh moved, seconded by Trustee Bermier, to adjourn to Executive Session pursuant to 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline or performance of specific employees. Carried by unanimous roll call vote (6/0/0).

Ayes: Trustees: Anselmo, Bailey, Bermier, Coleman, Schnauffer, Walsh

Nays: None

Absent: None

RETURN TO THE OPEN MEETING

Trustee Schnauffer moved, seconded by Trustee Bailey, to return to the regular Board meeting. Carried by unanimous voice vote (6/0/0).

ADJOURNMENT

There being no further business to discuss, Trustee Coleman moved, seconded by Trustee Anselmo, to adjourn the regular Board meeting at 8:35 p.m. Carried by unanimous voice vote (6/0/0).

Respectfully Submitted,
Kathy Leach, Deputy Clerk/Recording Secretary